In this lab, you will upload Excel files to Power BI Desktop. First, you will upload an Excel file containing an Excel table and using Query Editor to make the needed changes. Load the Canada.xlsx file into PowerBI. Create additional columns Date\_Year, Date\_Quarter, and Date\_Month. Create another column called Product\_Name; this will display the Product Name(Everything before the - ).

2. Create a small excel dashboard with a table or view from the AdvenureWorks2012. This dashboard should contain (2) Pivot Tables, (2)Pivot Charts , and (3) Slicers on the same Excel page. This dashboard should have a plain white background and not Formula Bar, Gridlines, or Headings showing. Please put a title at the top with a company logo in the top left corner.

3. Install PowerBI Publisher for Excel, reopen excel and take a snapshot of the new PowerBI tab in the ribbon.

WHAT YOU’LL NEED

1. The following Excel files:
   1. The “ Canada.xlsx” file – <https://1drv.ms/f/s!AgsRLppxitDjgRVULIhC1lQjhEeX>
2. Sample Excel Dashboard:

